

Central DeWitt HS Academic Integrity Policy

Central DeWitt High School is committed to academic integrity.

The administration and staff of this school expect that all students submit coursework that reflects their own individual, original efforts.

Cheating of any kind, as well as plagiarism, is a direct violation of the academic integrity policy.

Examples of plagiarism include, but are not limited to, the following:

- Turning in a paper retrieved from an Internet source as one's own
- Using another student's work in whole or part and handling it in as one's own; using a translator program online: or copying homework.
- Using information from an encyclopedia, book, textbook, web site, database, etc. without citing the source.
- Using another person's idea, opinion, or theory without citing the source
- Using any facts, statistics, graphs, drawings, pictures, sounds/music or other piece of information without citing the source.
- Paraphrasing another person's unique idea without citing the source
- Using any fact, statistics, graphs, drawings, picture, sounds/music or other piece of information without citing the source.
- Paraphrasing another person's unique ideas without citing the source
- Letting someone else write portions of a paper
- Inventing sources

Guidelines for citing/documenting sources are available online and will be taught in language arts class.

In order to foster student's good character and academic integrity, Central DeWitt High School uses the following academic integrity policy:

| VIOLATION | PROCEDURE | PENALTY |
|--|---|--|
| 1st offense in high school | -Teacher reports offense; -Include in discipline record -Parent contacted | -Student earns zero for the work in question |
| 2nd offense in high school | -Teacher reports offense; -Include in discipline record -Parent conference | -Student earns zero for the work in question -Student receives no more than 60% for that quarter grade -Penalties will be determined by National Honor Society Faculty Council |
| 3rd and subsequent offenses in high school | -Teacher reports offense; -Include in discipline record -Parent conference before student returns to school | -No credit for semester class |

If the plagiarism is deemed by the instructor to be unintentional/accidental, the instructor will impose a penalty. The student may be asked to rewrite the assignment and resubmit. The grade may be reduced.

****Real world consequences: Job loss, college expulsion, legal action-lawsuits, fines.****

We have read and understand the above policy.

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|--------------------|----------------|---------------------------|------|
| Student Signature | Date | Parent/Guardian Signature | Date |
| Student Print Name | Class of _____ | | |